

TEZPUR LAW COLLEGE

Estd : 1972
Tezpur - 784001, Sonitpur, Assam
Ph: 03712-225912 (O)
E-mail: tezpurlawcollege@gmail.com



তেজপুৰ আইন মহাবিদ্যালয়

স্থাপিত : ১৯৭২
তেজপুৰ-৭৮৪০০১, শোণিতপুৰ, অসম
দূৰভাষ : ০৩৭১২ - ২২৫৯১২ (কা)
ই-মেইল : tezpurlawcollege@gmail.com

Ref. No. TKC/Notice/2025/9141

Date : 17/01/2025

NOTICE

It is notified to all the students of LLB 3rd, 5th, and BALLB 7th, 9th Semester of Tezpur Law College that your Winter Term Internship will be started as mentioned below. So, all are asked to go for internships during this period for preparation of internship dairy which has to be submitted within 10 days of commencement of classes to the concerned mentors of the classes. After commencement of regular classes, internship will not be allowed to any student.

INTERNSHIP GUIDELINES

- 1) OBSERVANCE OF TWO TRIALS IN THE COURT (ONE CIVIL AND ONE CRIMINAL) (Annexure- 1)
OR
- 2) FOR INTERVIEWING TECHNIQUES AND PRE- TRIAL PREPARATION

PROPOSED INTERNSHIP PLATFORMS -

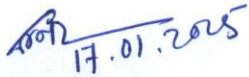
- 1) Court under the supervision of Advocates
- 2) Advocates Chamber
- 3) DLSA/SLSA/NLSA
- 4) Juvenile Justice Tribunals
- 5) Family Court
- 6) Consumer Forum
- 7) Visit & Observation of Cases in Trial Courts
- 8) Law Firms
- 9) Foreigners Tribunal/ Motor Accident Claims Tribunals
- 10) National Company Law Tribunal/ DRT etc.

TIME TABLE OF INTERNSHIP SEMESTER WISE

| SEMESTER | DATE OF COMMENCEMENT OF INTERNSHIP | DATE OF COMPLETION OF INTERNSHIP | DURATION |
|-----------------------|------------------------------------|----------------------------------|----------|
| LLB 3 rd | 20.01.2025 | 25.01.2025 | 1 WEEK |
| BALLB 7 th | | | |
| BALLB 9 th | 22.01.2025 | 27.01.2025 | 1 WEEK |
| LLB 5 th | 24.01.2025 | 29.01.2025 | 1 WEEK |

The list of Learned Advocates of Tezpur Bar Association recommended for necessary guidance to the students –

1. Girinda Borah
2. Paramjit Singh Sethi
3. Salim Khan
4. Ajay Kumar Paul
5. Sudesh Kumar Singh
6. Bijoy Kumar Basumatary
7. Tapan Paul
8. Imtiaz Ansari
9. Tapan Ghosh
10. Swami Nath
11. Kishor Kumar Bordoloi
12. Sanjay Das


Dr. Dulmoni Nath
Principal i/c
Tezpur Law College

Principal i/c
Tezpur Law College

N.B- The soft copy of Internship Dairy, Table of content, Certificate and Request Letter for Internship is attached herewith. The students are asked to print out the same and follow the instructions mentioned in the notice.

- Copy to:-**
- 1) College Website
 - 2) Notice Board
 - 3) Office copy

To,

.....
.....
.....

Subject : Request letter for Internship

Respected Madam/ Sir,

I Smt/Sri studying at
Tezpur Law College, Course Semester bearing
class Roll No. and G.U. examination Roll No.
would like to join your esteemed

The Internship is for 13th January 2025 to 25th January 2025.

Kindly consider my application and I will be looking forward to your response.

Thanking you.

Counter sign with seal
(By the head of the institution)

Name and Signature of the student



**Tezpur Law College
Tezpur**

(Annexure- 1) Internship Dairy

| | | |
|----|---|--|
| 1 | Name of the Students | |
| 2 | Course | |
| 3 | Semester & Year | |
| 4 | G.U Roll. No | |
| 5 | Internship Undertaken in the Academic Year | |
| 6 | Internship Undertaken with | |
| 7 | Remarks (If any) | |
| 8 | Internship Diary Evaluated By | |
| 9 | Signature | |
| 10 | Date | |

TABLE OF CONTENT

| S.l no | Particulars | Page no. |
|---------------|---|-----------------|
| 1 | Certificate of Internship | |
| 2 | Introduction | |
| 3 | Weekly Summary of Work undertaken | |
| 4 | Learning Experience | |
| 5 | Legal documents drafted during internship (Yes/No) | |
| 6 | Conclusion | |





Tezpur Law College

Tezpur, Assam

CERTIFICATE

It is certified that Mr/Mrs.....

a student ofsemester (.....Course)

bearing G.U Roll. No.....and Class Roll. No.....

*of Tezpur Law College visited my Office for the Purpose of internship,
from.....to*

I wish all the success of his/her academic career.



.....
(Signature with Seal of the Internship Guide)

Designation:

Date:-